



University of Pittsburgh  
College of General Studies

# Internship Agreement CGS 1900

Return Completed Form No Later  
Than the Add/Drop Deadline

### Please Print Clearly

Student's Name: \_\_\_\_\_

Student's ID Number: \_\_\_\_\_

Local Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Term: \_\_\_\_\_ Year: \_\_\_\_\_

If you are currently not in good academic standing, please explain: \_\_\_\_\_

Total Credits Earned (Including this term): \_\_\_\_\_

Major: \_\_\_\_\_ Credits Earned in Major: \_\_\_\_\_

### Description of Internship

Company/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Dates of Internship: \_\_\_\_\_ - \_\_\_\_\_ Hours/Week: \_\_\_\_\_ Credits: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Intern's Responsibilities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Role of the Supervisor (Including extent and frequency of supervision and evaluation): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Required Signatures

I have read the foregoing description of the internship and herby affirm my agreement to its terms.

Student: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Faculty Sponsor: \_\_\_\_\_ Dean\*: \_\_\_\_\_

\*Dean's signature required under special circumstances; see internship website.