



Osher Lifelong Learning Institute

University of Pittsburgh, College of General Studies

Submitting a Course Proposal for the Osher Lifelong Learning Institute

We welcome proposals for courses to be offered through the Osher Lifelong Learning Institute (OLLI). Our members are adults age 55 and older who are seeking intellectually stimulating courses and opportunities to interact with like-minded adults and Institute faculty.

Courses are held during fall, spring, and summer terms, and each term is divided into two five-week sessions. Courses meet approximately two hours once a week for five weeks. During each five-week session, courses generally are scheduled weekdays from 10–11:50 a.m. and 1–2:50 p.m.

Please prepare your course proposal following the outline below. A committee of the membership reviews the proposals and recommends courses to be offered. Once courses are approved, the details of dates and times are finalized. Feel free to contact Judi Bobenage at 412-624-7072 to discuss the course. You may send your proposal to the address below or email it to bobenage@pitt.edu.

Course Proposal Outline

Please follow this outline for submitting a new course for consideration.

1. Proposed course title
2. Instructor(s)
3. Course objective(s)
4. Succinct course description that could be used for promotion. Please limit the description to no more than 100 words.
5. Maximum class size, if applicable
6. Special requirements for participants, such as physical abilities, technical skills, etc. (if applicable)
7. Special space or equipment needs for the course
8. Brief statement of instructor's experience and/or expertise related to the course (Please attach a current CV or resume.)
9. Course outline briefly identifying the content of each class session.
10. Term(s) and day(s) of the week you are unavailable to teach.