



Osher Lifelong Learning Institute

University of Pittsburgh

OLLI Study Group Proposal

Thank you for your interest in leading a study group. The study group leader is a facilitator who structures and leads the sessions, keeps the group on track, and encourages participation by the members. Class members bring a wealth of experience and knowledge with them and may be eager to do reading outside of class, research a topic, make reports, or even lead a class session.

Study groups follow the format of OLLI courses which means they typically meet an hour and 50 minutes once a week for five weeks. A study group has 12 to 20 members.

Please prepare your study group proposal following the outline below. The OLLI Curriculum Committee reviews the proposals and recommends the study groups to be offered. Once approved, study group details of dates and times are finalized. Feel free to contact Judi Bobenage at 412-624-7072 to discuss your proposal. You may send your proposal to the address below or email it to bobenage@pitt.edu.

Please follow this outline to propose a study group.

1. Title of study group
2. Leader's name
3. Leader's knowledge, interest, and experience with the topic
4. Study group objective(s)
5. Study group description. This will be used to publicize the study group in the OLLI catalog. Include information about the content, format, materials and texts required, and anything else that members should know before they register. Please limit the description to 100 words or less.
6. Study group outline briefly describing the content and format of each session.
7. Required readings or materials and special requirements for the participants (if applicable).
8. Special space or equipment needs